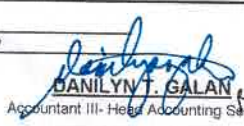


PURCHASE ORDER
DSWD FO MIMAROPA
 Entity Name

| Supplier : JRS BUSINESS CORPORATION | | P.O. No. : 2023-01-0003 | | | |
|--|-------|---|----------|-----------|-------------------|
| Address : 19 Brixton St., Brgy, Kapitolyo, Pasig City | | Date : January 4, 2023 | | | |
| TIN: 000-056-694-000 | | Mode of Procurement : NP-SVP | | | |
| Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein: | | | | | |
| Place of Delivery : within the Philippines | | Delivery Term : FOB Destination | | | |
| Date of Delivery : January-December 2023 | | Payment Term : Government Procedure | | | |
| Stock/ Property No. | Unit | Description | Quantity | Unit Cost | Amount |
| 1 | lot | Service Provider for Courier Services for 2023 NEXT DAY DELIVERY Express Letter - Maximum of 100 grams (actual amount will be computed in excess of 100 grams or fraction thereof) | | | |
| | packs | Metro Manila | 300 | 107.00 | 32,100.00 |
| | packs | Luzon | 300 | 120.00 | 36,000.00 |
| | packs | Visayas | 50 | 125.00 | 6,250.00 |
| | packs | Mindanao | 50 | 130.00 | 6,500.00 |
| | | One Pounder- Minimum of 500 grams (actual amount will be computed in excess of 500 grams or fraction thereof) | | | |
| | packs | Metro Manila | 300 | 130.00 | 39,000.00 |
| | packs | Luzon | 300 | 145.00 | 43,500.00 |
| | packs | Visayas | 50 | 153.00 | 7,650.00 |
| | packs | Mindanao | 50 | 160.00 | 8,000.00 |
| | | Pounder- Minimum of 2,500 grams (actual amount will be computed in excess of 500 grams or fraction thereof) | | | |
| | | ORDINARY DELIVERY LEGAL SIZE -Minimum of 20 grams (actual amount in excess of 20 grams or fraction thereof) | | | |
| | packs | Metro Manila | 300 | 85.00 | 25,500.00 |
| | packs | Luzon | 300 | 94.00 | 28,200.00 |
| | packs | Visayas | 50 | 99.00 | 4,950.00 |
| | packs | Mindanao | 50 | 107.00 | 5,350.00 |
| | | BROWN ENVELOPE- Minimum of 500 grams (actual amount in excess of 500 grams or fraction thereof) | | | |
| | packs | Metro Manila | 300 | 106.00 | 31,800.00 |
| | packs | Luzon | 300 | 117.00 | 35,100.00 |
| | packs | Visayas | 50 | 125.00 | 6,250.00 |
| | packs | Mindanao | 50 | 131.00 | 6,550.00 |
| | | GENERAL CARGO- Minimum of 3 kilos (actual amount in excess of kilos or fraction thereof) | | | |
| | packs | Metro Manila | 300 | 182.00 | 54,600.00 |
| | packs | Luzon | 300 | 200.00 | 60,000.00 |
| | packs | Visayas | 50 | 206.00 | 10,300.00 |
| | packs | Mindanao | 50 | 218.00 | 10,900.00 |
| | | Qualifications of Service Provider: 1. At least five (5) years' experience in courier /forwarding service both for local and foreign consignees 2. Has the necessary capital, tools, materials , qualified personnel and expertise to perform the required services 3. Licensed as courier/forwarder 4. Has license/permit to operate private express and /or messengerial delivery 5. Has Business Permit 6. Can deliver door to sevicees to MIMAROPA Provinces SCOPE OF WORK: 1. Pick up documents from DSWD MIMAROPA Records Section as scheduled Mondays to Fridays , not later than 5:00 P.M but not earlier 2:00 P.M and /or on a Per-Call basis of urgent deliveries(with weighing scale , to determine the actual weight) 2. Deliver documents to all recipients nationwide the following day from receipt of documents from he DSWD MIMAROPA Records 3. Provide pouches to accommodate documents weighing one gram (1 gm) and more 4. Consolidate /Pack and deliver the documents to the consignees nationwide and international in different pouches 5. Assume full responsibility for the care and custody of the deliveries 6. Provide insurance for the deliveries in case of loss, damage and /or theft 7. Submit proof of deliveries (POD) one week after receipt and complete supporting documents such as summary billing, invoice receipts (3 copies) for processing of documents for payment 8. Give feedback in case of delay during natural calamity and other uncontrollable circumstances 9. Immediately inform the department and return the documents the following day to the DSWD MIMAROPA 10. Provide DSWD Records Section with a list of out of delivery coverage * ACTUAL BILLING will be based on actual deliveries *Mode of Payment: On Account - Monthly (Send Bill Arrangement) PAGE 1 of 1 PR: 2023-01-0011 Prepared by: <i>Hany B. Calabio</i> | | | |
| (Total Amount in Words) Four Hundred Fifty Eight Thousand Five Hundred Pesos Only | | | | | 458,500.00 |
| <p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p> <p>Conforme:</p> <p align="center">Signature over Printed Name of Supplier</p> <p align="center">Date</p> | | | | | |
| <p align="right">Very truly yours,</p> <p align="right"><i>Leonardo C. Reynoso</i></p> <p align="right">LEONARDO C. REYNOSO, CESO III</p> <p align="right">Signature over Printed Name of Authorized Official</p> <p align="right">Regional Director Designation <i>X JB</i></p> | | | | | |
| Fund Cluster : <u>101</u> | | ORS/BURS No. : <u>02-10011-23-01-001 to 005</u> | | | |
| Funds Available : <u>458,500.00</u> | | Date of the ORS/BURS: <u>Jan 5, 2023</u> | | | |
| | | Amount : <u>458,500.00</u> | | | |
|  DANILYN T. GALAN Accountant III- Head Accounting Section | | | | | |

NOTICE OF AWARD

3 January 2023

JERICO G. SACATROPEZ
Authorized Representative
JRS Business Corporation
19 Brixton St., Kapitolyo, Pasig City

Dear **Mr. Sacatropez**:

We are pleased to inform you that the **Request for Quotation No. 2023-01-0011** for the **Service Provider for Courier Services for CY 2023** is hereby awarded to you at the Single Calculated Responsive Bidder at a Contract Price equivalent to **Four Hundred Fifty-Eight Thousand Five Hundred Pesos Only (Php 458,500.00)**.

You are therefore required to comply with the Terms and Conditions stated in Purchase Order No. 2023-01-0003 from the receipt of the Notice of Award.

Please sign your conformity below and transmit a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

JRS BUSINESS CORPORATION

Date : _____